Changes related to Chapter of the Year Award:

I - Change in bylaws:

The current description of the award is the following:

4. IEEE Information Theory Society Chapter of the Year Award (established in 2001)

Description: To recognize annually a chapter that has provided their membership with the best overall set of programs and activities.

Prize: $1,000 to support local chapter activities. Additionally, the winning chapter may publish an article in IEEE Information Theory Newsletter.

Funding: Funded by the IEEE Information Theory Society

Eligibility: Any chapter who has had a successful year is eligible. Chapter Officers must submit 6 copies of an entry article nominating the chapter for the award. The article should be suitable for publishing in the newsletter and should contain a summary of the chapter's exemplary service to its members in the areas of technical and society activities; and presentation of the chapter in the web home pages of the IT Society.

Basis for Judging: Success in the categories of technical and society activities and presentation of the chapter in the web home pages of the IT Society.

Motivation for changes:

Currently, it is very difficult to obtain one activity report from Chapter Chairs. Furthermore, several Chapter Chairs question the use of such a report as they need to submit at least two activities a year to IEEE to maintain the Chapter. On the other hand, other Chapter Chairs report only the two minimum activities to IEEE, but include additional ones in the report submitted for consideration of the award.

It was also noted that for supporting local activities, not much can be done with $1,000 and a suggestion was made to increase the amount to $2,000.

I-1 Proposed Change for “Eligibility”:

Eligibility: Any chapter is eligible. The activities reported to IEEE will be directly considered for the award. In addition, Chapter Officers are encouraged to submit a summary of the chapter’s exemplary service to its members in the areas of technical and society activities.

I-2 Proposed Change for “Prize”:

Prize: $2,000 to support local chapter activities. Additionally, the winning chapter may publish an article in the IEEE Information Theory Newsletter.
**II - Change in procedure:**

We propose the following announcement of the Chapter award recipient:

- Announce the recipient of the Chapter award for year xx at the Award luncheon on the Tuesday of ISIT’xx.
- Recognize the Chapter Chairs at the Chapter luncheon on the Thursday of ISIT’xx.

Currently the recipient of the Chapter award is announced at Chapter luncheon.

We emphasize that this “change in procedure” is an advisory statement and will not appear in the Society Bylaws.