IEEE IT Magazine

Steering Committee:
D. Costello
E. Erkip
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Timeline

- **Fall 2017:** submitted Letter of Intent
- **Before Sept 15, 2019:** Submitted Phase I
- **November 2019:** Phase I submission is discussed by the Periodicals Committee at the Technical Activities Board (TAB) Meetings - TAB decision
- **Before Dec 15, 2019:** Phase II submission to the Board
- **January 2020:** Finance Committee Decision
- **February 2020:** Phase II documents reviewed, TAB decision
- **July 2020:** fiscal year starts (approval to use funding)
- **March 2021:** First publication!
For Phase I

Received Feedback from PDC: Proposal Development Committee

- Need to upload updated Phase I version by Oct. 6
- Most of comments easy to address, but some to discuss.
Comments from PDC

bITs: the IEEE Information Theory Magazine

• **Comment on Title:** IEEE policy requires that IEEE magazine titles normally begin with “IEEE” and end with “Magazine.” According to the PSPB Operations Manual Section 8.2.6.E, “The title of the Magazine and any later revisions shall be approved by the sponsoring IEEE organizational unit and PSPB. The title shall normally begin with ‘IEEE’ and end with ‘Magazine.’ If an exception is desired, a reason for it must accompany the title. If “bITs:” is to be the start of the title, special approval of both PerCom and PSPB will be required.

• **Decision to be taken:** Should we ask for such special permission or make the title IEEE Information Theory Magazine.

• **Oral input:** We should present in person to the PSPB committee compelling reasons on why we would like an exception to the regulations. In particular, why changing the name would significantly increase either # of submissions or # of subscriptions.
Comments from PDC

- **Comments on Newsletter:** (1) Many of the columns appear to be the same as columns that already appear in the newsletter. If the newsletter is being discontinued, fine. If the newsletter is going to continue, please explain (in the Periodical Need section) if and how such columns are going to be shared between the newsletter and the magazine. (2) Newsletters can be posted on Xplore, providing the Society pays the (rather modest) cost associated with doing so. The newsletter articles could also be reviewed. While it is true that … the articles in the newsletter are not reviewers they certainly could be. Will the magazine replace the newsletter? This should be explained.

- **To be discussed:** Should the Newsletter be online only and focus on News? Newsletter editor will be an Area Editor of the Magazine?
Comments from PDC

• Comments on Number of Articles and Issues: (1) To get an impact factor we need to publish at least 20 articles per year (2) It is not considered ‘serious’ by subscribers to have less than 4 issues per year + postal costs increase if we have to mail less than 4.

• To be discussed: Increase the number of issues to 4 per year from the first year, publish 20 articles, in groups of five.
For Phase II
Magazine Oversight

Steering Committee (Chair+4)

EiC (1)

Senior Editors (4-6)

Area Editors (6-10)

Guest Editors for SI
Steering Committee

- **Membership**: 5 members (one of them Chair). *For the four Members*: Staggered membership of 3 year duration (non-renewable except if a Member becomes Chair). *For the Chair*: 3 years non-renewable.

- **Appointment**: (in the future) of members by the Society’s VP of Publications after consultation with existing Steering Committee members. Selection of SC Chair by the SC members.

- **Main responsibilities**: (1) Create and update Bylaws in consultation with the EiC; (2) Select EiC (subject to approval by BoG); (3) Approve Senior Editors and Area Editors
EiC

• **Membership:** 3 year term not renewable.

• **Appointment:** Open solicitation *(to be launched once Phase II is complete/approved).* Selected by SC and approved by BoG. Desirable to select EiC early (6 months in advance) to ensure a training/observation period with the Outgoing EiC.

• **Main responsibilities:** *(1)* Select Senior Editors and Area Editors (to be approved by SC); *(2)* Approve Special Issues; *(3)* Oversee the operation of the Magazine according to the formal scope, guide directions of SI and feature articles.
Senior Editors

- **Membership:** 4-6 Senior Editors, 3 year term (non-renewable except as EiC).

- **Appointment:** by the EiC (subject to approval by SC).

- **Main responsibilities:**
  1. Review feature article proposals;
  2. Handle feature articles as an Associate Editor (AE);
  3. Review special issue (SI) proposals;
  4. Act as a SI liaison;
  5. Advocate for the magazine by recruiting authors to write high-quality feature articles and by proposing topics and/or helping to identify guest editors for special issues.
Area Editors

**Membership:** 6-10 Area Editors, 3 year term (non-renewable except as EiC).

**Appointment:** by the EiC (subject to approval by SC).

**Main responsibilities:**

[Area Editors for Columns]
Ensure High Quality Content (produced/edited/invited) for the associated column;

[Area Editor for Newsletter]

[Area editor for Social Media] Interface between Magazine, IT Website, Newsletter and other outlets.
Motions

- **Motion 1:** Approve Magazine Oversight structure and submission of Phase II proposal by Dec. 5, 2019