Committee Report:
Ad Hoc Committee on the Role of the Membership & Chapters Committee
Background

- Committee formed at ISIT 2012
- Members:
  Michelle Effros (chair), Abbas El Gamal, Elza Erkip, Michael Gastpar, Negar Kiyavash, Joerg Kliewer, Sriram Vishwanath, Lizhong Zheng
- Charge:
  Advise BoG on proposal from former chair of the Membership and Chapters Committee
Proposal

- Combine Membership & Chapters Committee (MCC) with Student and Outreach Committees
- Define charge of new Membership Committee to reflect the activity of the combined committee
Current Bylaws: Membership & Chapters Committee

**IT Society Bylaws, Article V, Section 6:**

The Membership and Chapters Committee shall consist of the 2nd Vice-President of the Society, who shall serve as chairperson, and of such other Society members appointed by the 2nd Vice-President. This Committee shall be responsible for maintaining up to date membership records, a roster of Chapter officers, and a summary of current Chapter activity. The Committee shall recommend measures for disseminating information about the Society and for encouraging interest in Society activities among prospective members. It shall respond to membership inquiries and shall periodically ascertain the opinions of the membership with regard to Society policies and activities.
Current Bylaws: Student Committee

IT Society Bylaws, Article V, Section 12:

The Student committee shall consist of the Student Committee Chair, the Society 2nd Vice-President, and any additional members appointed by the Student Committee Chair. The Student Committee Chair shall be appointed by the Nominations and Appointments Committee, with approval by the Board of Governors. Typically the Chair and members of the Committee will serve for three years. The Committee shall be responsible for providing oversight of the Society’s Student Activities, including: (i) planning and implementation of student activities at Symposia and Workshops; (ii) in conjunction with the Membership and Chapters Committee, and subject to approval by the Board of Governors, planning and implementation of major student educational activities such as Schools of Information Theory.
The **Membership Committee** shall consist of the 2nd Vice-President of the Society, who shall serve as chairperson, and of such other Society members as are appointed by the 2nd Vice-President. The committee shall include at least two graduate students or postdoctoral fellows as members.

The Standing Sub-Committees of the Membership Committee shall include the following:

1. Student Sub-Committee
2. Outreach Sub-Committee
Subsection A. The Student Sub-Committee shall consist of the 2nd Vice President, a Student Sub-Committee chair appointed by the 2nd Vice President, such other Membership Committee members as are appointed by the 2nd Vice-President, and such additional student members of the IT Society as are appointed by the Student Sub-Committee Chair.

The Student Sub-Committee shall be responsible for providing oversight of the Society’s student activities, including: (i) planning and implementation of student activities at Symposia and Workshops, and (ii) planning and implementation, subject to approval by the Board of Governors, of major student educational activities such as Schools of Information Theory.
Subsection B. The Outreach Sub-Committee shall consist of the 2nd Vice-President, an Outreach Sub-Committee chair appointed by the 2nd Vice-President, such other Membership Committee members as are appointed by the 2nd Vice-President, and such additional members of the IT Society as are appointed by the Outreach Sub-Committee Chair.

The Outreach Sub-Committee shall be responsible for providing oversight of the Society's outreach activities, including: (i) planning and implementation of activities at symposia and workshop that address needs and encourage participation of the Society's underrepresented demographics, while being of interest to the community at large, and (ii) creating services, such as the mentoring network, that address needs of current members or are designed to encourage participation of potential future members of the Society.
In addition to the activities of the Sub-Committees, this Committee shall be responsible for maintaining up to date membership records, a roster of Chapter officers, and a summary of current Chapter activities. The Committee shall recommend measures for disseminating information about the Society and for encouraging interest in Society activities among prospective members. It shall respond to membership inquiries and shall periodically ascertain the opinions of the membership with regard to Society policies and activities.